

New Leader Quick Start Virtual 100-day Remote Strategy Planning

Leadership Challenge

Normally new Government leaders bring together top career executives and political appointees at multi-day off-site meetings to develop 100-day plans and to begin building a management team. Leaders must now accomplish these previously in-person collaborative sessions across a physically dispersed and virtual space.

Informed XP Solution

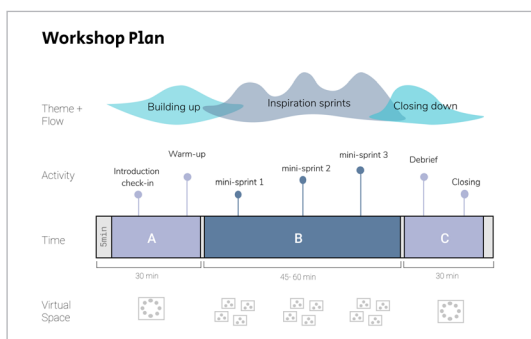
Grounded in User Experience (UX) and Human Centered Design (HCD), Informed XP (IXP) uses its Facilitation as a Service (FaaS) service offering, to make large virtual meetings efficient and productive. An IXP Strategy workshop is an engaging, structured, and collaborative event combining design thinking and the latest remote tools to maximize value for participants and results for organizations and their constituents.

Designed for Outcomes

IXP expert facilitators support a wide variety of sessions to address your unique needs and mission, and can help you:

- Create momentum, energy, motivation, accountability, and buy-in
- Promote open thinking and feedback
- Encourage cross-functional creation and collaboration
- Mobilize, align, and stimulate collective action

Translating effective facilitation into a virtual space takes a combination of know-how, creativity, strategy, and partnership with administration leadership. Together, we create a meeting design that builds on active listening, group engagement and management, conflict management, and consensus-building. Our design combines:



Expert facilitation + proven activities

- 250+ proven facilitation activities such as: What I Need From You, the \$100 Test, etc.
- Programs crafted to guide teams towards uncovering problems, exploring ideas, generating solutions, aligning, deciding, and taking action
- Real-time data synthesis and visualization of information

Virtual engagement techniques

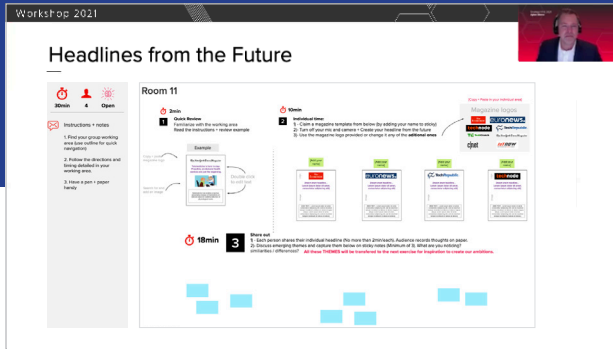
A grid of icons representing various virtual engagement techniques:

- FISHBOWL CONVERSATIONS:** Icon of a fishbowl with a fish.
- DOTMOCRACY:** Icon of a cluster of blue dots.
- CHAT STORMS:** Icon of a cloud with speech bubbles and people icons.
- POLLS:** Icon of a bar chart with a single bar highlighted.
- BREAKOUT ROOMS:** Icon of three people icons in separate boxes.
- SPACE DESIGN:** Icon of three squares arranged in a row with arrows indicating movement.
- PASS THE BALL:** Icon of a basketball with motion lines.
- "PEEK A BOO" VOTING:** Icon of a grid of people icons with one highlighted.

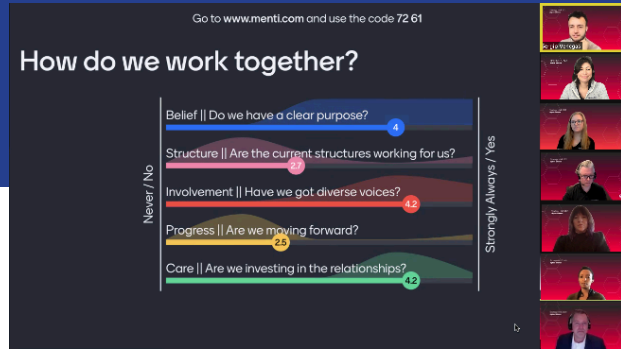
Findings and reports that drive now + next

- Documented data points and insights
- Defined vision and goals
- Clearly summarized outcomes and next steps
- Initial roadmaps, scorecards, and other planning tools

Virtual Meeting Snapshots



Group ideation on vision and strategy



Engaging the virtual room with live polls

Special Packaging for New Leader “Quick Start” Planning Sessions

SIZE	INCLUDES	STARTS AT
Small	<10 participants, up to 2 activities, summary report	\$15,000 FFP
Medium	<20 participants, up to 4 activities, summary report	\$25,000 FFP per package
Large	<40 participants, up to 6 activities, summary report	\$50,000 FFP per package
Ongoing	Customized to your needs	T&M based on needs

Contracting with Informed XP

Informed XP is a certified 8(a), Woman-Owned Small Business with extensive experience in design thinking, digital strategy, workshop facilitation, product innovation, UX Design, Customer Experience (CX), and Service Design. As an 8(a) Informed XP is eligible for direct awards under simplified acquisition rules.

Informed XP Experience

With more than 15 years of private sector service, we’ve delivered value to businesses large and small, including well-known brands such as:

